

Professional Development Voucher Application form

BILLING DETAILS:

Name: _____

Position: _____

Department: _____

Address: _____

City: _____ Postcode: _____ Country: _____

VOUCHER DETAILS:

AUD amount: _____

GST included: Yes/No

Narration on invoice: (please indicate any reference or purchase order details to appear on invoice)

TERMS & CONDITIONS:

IPAA Victoria Professional Development vouchers are valid for all online and face-to-face IPAA Victoria professional development programs and in-house programs.
IPAA Victoria Professional Development vouchers cannot be used at any other IPAA state division or provider.
By purchasing an IPAA Victoria Professional Development voucher you are entering into an agreement with IPAA Victoria that the value of the voucher will be used on or before the agreed expiry date.

Voucher will be valid for use on or before the following expiry date : _____

- Not redeemable for cash
- Non-refundable
- Must be redeemed before the expiry date
- Not transferrable to other organisations
- Partially redeemable

You are responsible for using the full value before the expiry date

Unused balance on expiry of this voucher will not be refunded or credited

If purchase exceeds available voucher balance, you must make up the difference with an alternative form of payment. If cancellations are received within our normal booking terms, vouchers will be refunded and reissued. IPAA Victoria Booking Terms and Conditions policy applies. For more information please visit <http://www.vic.ipaa.org.au/booking>

I understand and agree to the Terms and Conditions as outlined at www.vic.ipaa.org.au

Signature: _____ Date: _____